



Filled Can Handling and Storage Best Practice

1. Unloading of filled cans

- a) Unloading of pallets with filled cans, must be carried out with due care and attention.
- b) **Inspect on arrival to check for any internal dampness or signs of external damage.** Any such stock must be reported to Aston Manor within 48 hours for investigation and collection.
 - a. Identified leaking cans must be isolated and removed immediately to prevent secondary corrosion to other good stock within that pallet, in addition any cans that could have come into contact with liquid on the outside of the can should be cleaned immediately.
 - b. Photographs should be taken of the complete pallet, offending case(s), base of the can showing batch details, and finally pallet sticker. These should be sent to your National Account Manager. **Without these photos Aston Manor cannot conduct an effective investigation**

2. Handling of cans

- a. Fork lift trucks must only transport Individual pallets.
- b. No shunting of pallets against other pallets.
- c. All fork lift truck drivers must be suitably trained and competent.
- d. All fork lift trucks should have back stops or load cushions fitted to prevent damage to cans.

3. Storage of Cans

- a. **Pallets must not be stacked** - the compression of another pallet will damage the cans.
- b. Care must be taken to avoid contact with other stock when placing a pallet into its storage location.
- c. **Stock should be stored in a safe place** to avoid damage from other stock movements.
- d. Do not walk or stand on top of packs.
- e. Safety knives must be used to avoid damage to cans and injury to personnel. Never use exposed blades to open pallet shrink wrapping.

Any leaking cans that happen after the stock has arrived at the customer and not reported within 48 hours of arrival, will not be the responsibility of Aston Manor. If reported, Aston Manor will investigate and determine if caused by a production, material or transportation/warehousing problem.